



**TO:** Sarasota County School Board  
Lori White, Superintendent

**THROUGH:** Scott Lempe, Deputy Superintendent

**FROM:** Kathie Ebaugh, AICP, Planning Director

**DATE:** January 12, 2016

**RE:** Goal Setting and Project Priorities for 2017/18 Five-year CIP

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In December, staff started the process of drafting the 2017/18 Capital Improvement Plan (CIP). The 5-year CIP establishes the School Districts facility planning priorities and budget from the 2017/18 SY through the 2021/22 SY. Projects scheduled in the first year of the CIP are considered funded or programmed; generally these projects do not change. Projects scheduled in the second through fifth years of the CIP are considered planned projects. While planned projects can change in order to address current needs, such changes can impact the planning, maintenance, use and cost associated with these projects. Indeed planning, development, and design for most large projects starts two or three years prior to being funded. As such, a change to the project schedule can impact the effectiveness of the overall 5-year CIP.

In order to help ensure the projects scheduled in the CIP accurately reflect board priorities, staff would like to provide the School Board a number of opportunities to provide direction for the CIP process. In order to accomplish this goal, the process by which staff will be drafting the CIP and presenting the CIP to the School Board is presented below. Rather than present a completed draft CIP report and budget, staff has broken the CIP components down into sections; each section will be presented to the board over a series of workshops that will conclude later this spring.

- December 2016 – Discussion about planning goals.
- January 2017 – Discussion about CIP Goals and Budget Considerations.
- February 2017 – Discussion about projected future enrollment and school demands.
- March 2017 – Discussion of Draft 2017/16 capital budget
- April 2017 – Draft 2017/18 CIP

At the January Board Workshop, staff will ask the board to discuss the following two issues:

- CIP Goals and Strategies; and
- 2017/18 CIP budget priorities.

The results of this discussion will be used to help staff draft budget priorities the 2017-18 SY CIP.

The materials found in this packet are as follows:

- Section 1, Tab 2: The adopted CIP goal and strategies and associated capital projects. These materials indicate the changes to the goals and objectives that were recommended by the Board at the December, 2016 workshop as well as explains how current and proposed capital projects correspond to these adopted goals. The projects outlined in this section include:
  1. Projects that are currently approved for funding in the 2016/17 CIP;
  2. Projects that are approved for funding in years two-five of the 2016/17 CIP;
  3. Projects that are not funded or planned to be funded in the CIP;
  4. Projects that are currently in the 2016/17 CIP but are being proposed to be changed in the 2017/18 CIP;

The third and fourth categories are highlighted in red text. Further explanation and discussion about these projects are detailed under Tab 3 of this memo.

- Section 2, Tab 3: Discussion of unfunded projects or projects proposed to be changed. These materials are intended to promote a discussion about the Board's capital project priorities in order to determine which projects should be included within the 2017/18 Five-year CIP. In order to assist the board with the review of these projects, this section provides a short description of each project highlighted in red under Tab 2.
- Section 3, Tab 4: Summary of the capital budget. This is a summary of the capital budget adopted as part of the 2016/17 capital budget with the addition of a fifth year (2021/22).

The goal of this discussion is for staff to confirm with the Board how the CIP Goals and Objectives are being implemented through the 2016/17 CIP as well as to learn what the Board's priorities are for the upcoming 2017/18 CIP. Staff requests that the board give us direction about which projects you deem most important to the district's future. This direction will be used to help draft the 2017/18 five-year capital plan which will be discussed further in March.

# Section 1, Tab 2

## **Section 1: 2017/18 CIP Goals and Objectives**

The following goals and objectives have been amended to reflect the outcomes of the December, 2016 Board Workshop. Following each of the goals are the associated projects that are scheduled and planned through the 2016/17 Five-year CIP. Additionally, there are projects that have yet to be funded or whose funding is being proposed to be changed through the 2017/18 Five-year CIP. These unfunded projects or change of funding projects are highlighted in red text. Section 2 under tab 3 includes a narrative that addresses each of these projects.

### **Goal 1: Education Services Planning and School Facilities Capacity.**

Meet the needs and demands of current and future residents and businesses through planning efforts that provide for current student populations, future student demands, and the educational needs of Sarasota County.

### **Goal 2: Asset Preservation.**

Protect the district's capital investments through well managed operations system that establishes best management practices for maintaining, renovating, or replacing the district's capital assets— e.g.: facilities, systems, equipment, transportation equipment, and other resources.

### **Goal 3: Safety and Security.**

Support the academic success of each child with a comprehensive safety and security program and services that effectively uses security technologies and infrastructure aligned with campus security and emergency management best practices.

### **Goal 4: Technology.**

Implement and support technology infrastructure to ensure students and staff have anytime, anywhere access to the latest educational technology and resources while in school during the school day.

### **Goal 5: Capital Improvement Funding.**

Execute a capital improvement financing strategy that plans, maintains, and provides for the delivery of a highly valued, well managed, and fiscally responsible educational services and infrastructure system.

## **GOAL 1: EDUCATION SERVICES PLANNING AND SCHOOL FACILITIES CAPACITY PLANNING.**

Meet the needs and demands of current and future residents and businesses through planning efforts that provide for current student populations, future student demands, and the educational needs of Sarasota County.

**Objective 1.1. Level of Service Provision.** Ensure that current and future educational demands are met through planning efforts that provide for the adopted Level of Service for School Facilities by:

- a. Addressing growth management needs and ensuring school facilities provide for changes in development patterns, growth corridors, and demographic populations;
- b. Maintaining a concurrency management system that ensures the educational services and facilities are provided in appropriate locations;
- c. Collaborating with local governments to review and evaluate proposed residential development projects to ensure that educational services respond to growth;
- d. Working with Manatee and Charlotte County Schools to coordinate the delivery of educational services by evaluating interlocal agreements, facility demands, population changes, and student reassignments.

**Objective 1.2. Educational Service and Program Planning.** Ensure educational services are able to adapt to changes in district strategic priorities, student population demands, and capital funding capabilities by:

- a. Prioritizing future school rebuilds, expansions, and construction according to facility needs, conditions, locations, and budget;
- b. Utilizing relocatable structures as a planning tool to respond to growth and in order to minimize and reduce the dependence on such facilities;
- c. Maximizing facility utilization through program relocations, attendance zone changes, or student assignment measures; and
- d. Purchasing new school facilities sites necessary to support long-range needs and growth demands over a ten-year planning horizon.

**Objective 1.3. Shared-Use Facilities and Co-located Services.** Maximize the utilization of district facilities, capital assets, and fiscal resources by proactively identifying opportunities to develop shared-use facilities and co-locate services with both internal and external partners—e.g.: local, regional, and state government entities, community groups, neighborhood associations, and ~~not~~ not-for-profit agencies. Opportunities to partner on the delivery of services and facilities include:

- a. Joint-venture services and buildings such as arts centers, transportation storage yards and maintenance facilities, libraries, meeting rooms, auditoriums, conference centers, and other community resources;
- b. Recreational facilities and resources such as playgrounds, sport fields, and indoor sport venues, and other facilities;
- c. Support facilities such as warehouses, parts inventory, instructional television, print shop, media studios, and similar services; and

- d. Shared-use schools sites and buildings—particularly in the Englewood attendance zone area with Charlotte County.

### **Goal 1 Projects:**

The following details those projects that are currently funded in the 2016/17 CIP, are approved for funding through the 2016/17 CIP, are not yet funded in the CIP, or are being proposed to be changed in the 2017/18 CIP.

Currently Funded Projects: To Implement Goal 1: Education Services Planning and School Facilities Capacity, the following projects were funded in 2016/17:

- Elementary J School Site Purchase, \$2,500,000
- North Port STC Phase 1, \$19,066,817 total CIP budget

Projects Planned to be Funded in Years 2017/18 – 2020/21: To Implement Goal 1: Education Services and Facilities Planning, the following projects are approved for funding through years two-five of the 2016/17 CIP:

- Elementary School J, \$30,000,000, funding targeted in 2019/20
- Englewood Building 6, \$3,500,000, funding targeted in 2018/19
- Gocio Classroom wing, \$10,000,000, funding targeted in 2017/18
- North Port STC, Phase II, \$7,500,000, funding targeted in 2019/20
- Venice Middle School Field Space and Track Facilities, \$1,000,000, funding targeted in 2018/19
- Venice High School Classroom Wing, \$12,000,000 total CIP budget, funding targeted in 2019/20 & 2020/21
- School Site Purchases, \$10,000,000 total CIP budget for one elementary school site and one high school site, funding targeted in 2020/21

Unfunded Projects: To Implement Goal 1: Education Services and Facilities Planning, the following projects are not currently funded through the 2016/17 Five-year CIP but are proposed for funding in the 2017/18 CIP:

- Campus Master Planning, \$250,000 total CIP budget, funding targeted for each year of CIP
- Emma Booker Campus Master Plan/Utilization Improvement, funding and scope to be determined, funding targeted in 2018/19
- High School Science Lab Upgrades, Pine View and North Port High School
  - Pine View: \$3,000,000, funding targeted in 2017/18

- North Port High: \$3,000,000 estimated, to be included as part of the North Port High HVAC project, funding targeted in 2021/22

Funded Projects Proposed to Change: To Implement Goal 1: Education Services and Facilities Planning, the following project are proposed to have their funding changed through the 2017/18 Five-year CIP:

- Gocio Elementary Classroom Wing, defund project, \$10,000,000 budget savings
- Venice High School Classroom Wing, decrease project funding by \$2,000,000 to \$10,000,000
- High School Site Purchase, move funding up to 2017/18.

## **GOAL 2: ASSET PRESERVATION.**

**Protect the district’s capital investments through well managed operations system that establishes best management practices for maintaining, renovating, or replacing the district’s capital assets—e.g.: facilities, systems, equipment, transportation equipment, and other resources.**

**Objective 2.1. Capital Asset Operations Evaluations.** Ensure the district’s capital assets provide for the educational and operations needs of the district by continually evaluating how such resources are utilized. Particular emphasis shall be to ensure that district’s capital assets:

- a. Are operating efficiently and effectively;
- b. Meet the educational needs and demands of the district’s students and educators; and
- c. ~~Guarantee~~ Provide safe, up-to-date facilities that meet diverse program needs.

**Objective 2.2. Preventative Maintenance Schedule.** Ensure the district’s capital assets are well kept by implementing preventative maintenance schedules for each capital asset and addressing projects related to all appropriate assets including the following resources:

- a. School Facilities and Properties—e.g.: roofs, flooring replacement, major systems, playgrounds, relocatables, traffic improvements including resurfacing, expansion, and on-site queuing;
- b. Safety and Security Resources—e.g.: fire and life safety systems, fencing and single points of entry, cameras, locking systems, and access controls;
- c. Technology Systems—e.g.: computer replenishment, interactive instructional displays, learning management systems, virtual learning, streaming video, intercoms, telephones and servers; and
- d. Transportation Equipment and Vehicles—e.g.: school buses and white fleet.

**Objective 2.3. Capital Improvement Priorities.** Determine when to replace, construct, or purchase capital assets by evaluating each proposal according to a set of established priorities that considers

issues related to need, user demand, cost, and influence on the overall ability to deliver educational services. As part of this evaluation, make certain to address local, state, and federal programs, statutes, and regulatory requirements.

**Objective 2.4. Coordinated Operations.** Provide for the coordinated review, management, and oversight of capital asset operations by building and utilizing interdepartmental capital facility planning teams—including staff from Planning, Construction, Facilities, Finance, Information Technologies, Safety and Security, and the Deputy Superintendent—to:

- a. Collaborate on the planning, design, and implementation of capital improvement projects;
- b. Coordinate the prioritization and review of proposed capital improvements;
- c. Bring forward the capital improvement needs and interests of the school administrations;
- d. Ensure effective and efficient project management and program implementation; and
- e. Maximize district capital resources by seeking opportunities to reduce project redundancies.

### **Goal 2 Projects:**

The following details those projects that are currently funded in the 2016/17 CIP, are approved for funding through the 2016/17 CIP, are not yet funded in the CIP, or are being proposed to be changed in the 2017/18 CIP.

Currently Funded Projects: To Implement Goal 2: Asset Preservation, the following projects were funded in 2016/17:

- Brentwood Renovation/Cafeteria, \$12,500,000 total CIP budget, funding 2016/17 & 2017/18
- Computer Labs, \$500,000
- Covered Walkways, \$491,127
- District Wide Environmental Health & Safety, \$56,074
- District Wide HVAC, \$1,645,355
- District Wide Playground Restrooms, \$125,000
- District Wide Reroofing, \$2,081,137
- District Wide Painting , \$1,323,771
- District Wide Flooring , \$1,464,708
- District Wide Asbestos Removal , \$75,000
- District Wide Asset Preservation , \$1,432,741
- Emma E Booker Media Center, \$673,514, funding 2015/16 & 2016/17
- Instructional/District Remodel , \$2,809,160
- Pine View HVAC & Renovations, \$18,078,298, funding 2015/16 & 2016/17
- Portable Repair and Maintenance, \$250,000
- Sarasota High Rebuild, 20,138,445, funding 2015/16 & 2016/17
- Venice Middle School HVAC – \$12,511,224, budgeted for 2015/16, 2016/17, & 2017/18



Projects Planned to be Funded in Years 2017/18 – 2020/21: To Implement Goal 2: Asset Preservation, the following projects are planned are approved for funding through years two-five of the 2016/17 CIP:

- Computer Labs, \$400,000 total CIP budget total planned over four years
- Covered Walkways, \$1,000,000 total CIP budget total planned over four years
- District Wide Environmental Health & Safety, \$160,000 total CIP budget planned for four years
- District Wide HVAC, \$3,175,000 total CIP budget total planned over four years
- District Wide Playground Restrooms, \$480,000 total CIP budget total planned over four years
- District Wide Reroofing, \$6,484,817 total CIP budget total planned over four years
- District Wide Painting , \$5,060,000 total CIP budget total planned over four years
- District Wide Flooring , \$4,000,000 total CIP budget total planned over four years
- District Wide Asbestos Removal, \$300,000 total CIP budget total planned over four years
- District Wide Asset Preservation \$1,800,000 total CIP budget total planned over four years
- Pine View Core, \$7,000,000, targeted to be funded in 2020/21

Unfunded Projects: To Implement Goal 2: Asset Preservation, the following projects are not currently funded through the 2016/17 Five-year CIP but are proposed for funding in the 2017/18 CIP:

- Brentwood Stormwater, \$300,000, funding targeted in 2017/18
- Booker High VPA Upgrades, \$1,900,000 estimated budget, funding targeted 2017/18 & 2018/19
- High School Rubberized Tracks, \$1,250,000 total over five years
- North Port High HVAC mechanical and campus refresh,
  - \$2,500,000 for new chiller plant, funding targeted in the next two years
  - HVAC and refresh, funding targeted in 2021/22 budget and scope to be determined

Funded Projects Proposed to Change: To Implement Goal 2: Asset Preservation, the following project are proposed to have their funding changed through the 2017/18 Five-year CIP:

- District Wide Reroofing, increase budget by \$1,746,300 to \$10,312,254 total over five years
- District Wide Physical Education Restrooms, increase budget by \$375,000 to \$1,000,000 total over five year
- Pine View Core, budget to be increased through scope development, targeted funding 2020/21

### **GOAL 3: SAFETY AND SECURITY.**

**Support the academic success of each child with a comprehensive safety and security program and services that effectively uses security technologies and infrastructure aligned with campus security and emergency management best practices.**

**Objective 3.1. Campus Access. Manage access to campus through:**

- a. Renovation of main office entrances to limit visitor access to the student side of the campus, designating single points of entry controlled with electronic access control and computerized visitor management tools.
- b. Functional fencing, gates, bollards, and security window film to control access and increase stand-off distance.

**Objective 3.2. Campus Security. Establish safe internal campus security by: Upgrading classroom and administrative support doors with keysets that lock from the inside, and, where appropriate, implement electronic access control.**

**Objective 3.3. Security Technology. Utilize technology that helps monitor campus activities and ensure effective emergency management communication including:**

- a. Video security cameras with a migration path to ensure reliability through upgrades and enhancements.
- b. Redundant emergency communication/mass notification methods for visible and audible emergency messaging, including automated notification of severe weather conditions for outdoor venues.
- c. Reliable campus two-way radio communication systems and interoperable two-way communications for direct communication with first responder agencies, including in-building bi-directional amplifiers where required.
- d. Evaluate the feasibility and functionality of a separate technology infrastructure system that meets the future needs of security technology.

#### **Goal 3 Projects:**

The following details those projects that are currently funded in the 2016/17 CIP, are approved for funding through the 2016/17 CIP, are not yet funded in the CIP, or are being proposed to be changed in the 2017/18 CIP.

Currently Funded Projects: To Implement Goal 3: Safety and Security, the following projects were funded in 2016/17:

- Access Control, \$150,000
- District Wide Fire Alarm Upgrades, \$200,000

- District Wide Safety & Security, \$1,809,240
- District wide Single Point of Entries, \$100,000
- Fencing, \$167,624
- Oak Park Entryway, \$231,588
- Radio Systems, \$84,466
- Security Cameras, \$390,860

Projects Planned to be Funded in Years 2017/18 – 2020/21: To Implement Goal 3: Safety and Security, the following projects are approved for funding through years two-five of the 2016/17 CIP:

- Access Control \$600,000 total planned over four years
- District Wide Fire Alarm Upgrades, \$600,000 total planned over four years
- District Wide Safety & Security, \$7,200,000 total planned over four years
- District wide Single Point of Entries, \$400,000 total planned over four years
- Fencing, \$400,000 total planned over four years
- Radio Systems, \$300,000 total planned over four years
- Security Cameras, \$600,000 total planned over four year

Unfunded Projects: To Implement Goal 3: Safety and Security, the following projects are not currently funded through the 2016/17 Five-year CIP but are proposed for funding in the 2017/18 CIP:

- Oak Park Front Office, \$125,000, funding targeted in 2017/18

Funded Projects Proposed to Change: To Implement Goal 1: Education Services and Facilities Planning, the following project are proposed to have their funding changed through the 2017/18 Five-year CIP:

- Access Control, increase budget by \$1,000,000 to \$1,750,000 total over five years
- Single Point of Entries, increase budget by \$1,250,000 to \$1,750,000 total over five years
- Fencing, increase budget by \$1,250,000 to 1,817,624 total over five years
  - Fencing, add \$300,000 to address fencing needs at Venice Middle related to campus refresh, funding targeted in 2017/18

#### **GOAL 4: TECHNOLOGY.**

**Implement and support technology infrastructure to ensure students and staff have anytime, anywhere access to the latest educational technology and resources while in school during the school day.**

Objective 4.1. Technology Network Infrastructure. Support the district’s educational programs and operations system by establishing a technology network infrastructure system that enables all other technology components to maximize their usefulness and potential. Increase the capacity of the district’s technology infrastructure system by:

- a. Partnering with Sarasota County Government's IT Department to evaluate, maintain, and operate a jointly used fiber ring throughout the county to serve all of our schools and department sites; and
- b. Replacing and upgrading the wired and wireless Local Area Network (LAN) and continually upgrading and replacing out of date equipment.

**Objective 4.2. Classroom and School Technology Equipment.** Improve the overall educational experience of our students and staff through classroom and school technology equipment that puts technology tools (e.g.: projectors, interactive whiteboards/panels, student response devices, voice enhancement systems, document cameras, and interactive teaching peripherals) in the hands of our students and staff. Particular emphasis shall be on:

- a. Exploration, implementation and support of options regarding mobile digital devices for student use in the classroom and for assessment;
- b. Implementing an interactive panel display replenishment program that provides an updated classroom instructional tool for staff at all schools in the district;
- c. Support of the schools' auditorium systems ability to utilize up-to-date technology for the benefit of student learning as well as school and community events and performances; and
- d. Implementing a computer replenishment program that provides an equitable model and computer platform to all schools in the district on a four year refresh cycle at the schools.

**Objective 4.3. District wide Technology Infrastructure.** Enable the district to utilize technology to support both instructional and business functions throughout the entire district and ensure that the district is able to function at high level through support technology infrastructure systems that include:

- a. Technology funds necessary to support our learning management systems, virtual learning, streaming video, video conferencing, individualized learning system, and reading progress monitoring;
- b. District wide communications technology including intercoms, clocks, and telephones; and
- c. Computing infrastructure replacements and upgrades necessary to support blades, school servers, and television studios.

**Goal 4 Projects:**

The following details those projects that are currently funded in the 2016/17 CIP, are approved for funding through the 2016/17 CIP, are not yet funded in the CIP, or are being proposed to be changed in the 2017/18 CIP.

Currently Funded Projects: To Implement Goal 4: Technology, the following projects were funded in 2016/17:

- Auditorium Sound/Lighting Systems, \$274,422
- Career and Technical Education, \$186,016
- Classroom Instructional Technologies, \$2,737,397
- Classrooms of Tomorrow, \$989,941
- Computing Infrastructure, \$501,528
- Digital Devices, \$375,320
- District Instructional Technologies, \$468,887
- District Wide Communications Support, \$588,470
- Local Area Network (LAN) Support, \$1,251,047
- Professional Development System Replacement, \$50,000
- Scoreboard Replacements, \$46,493
- Software Development Instructional Evaluation Systems, \$300,000
- TEAL/TELL, \$100,000, total planned over four years

Projects Planned to be Funded in Years 2017/18 – 2020/21: To Implement Goal 4: Technology, the following projects are approved for funding through years two-five of the 2016/17 CIP:

- Auditorium Sound/Lighting Systems, \$600,000 total planned over four years
- Career and Technical Education, \$384,000 total planned over four years
- Classroom Instructional Technologies, \$21,160,000 total planned over four years
- Classrooms of Tomorrow, \$250,000, funding planned 2017/18
- Computing Infrastructure, \$1,700,000 total planned over four years
- Digital Devices, \$1,500,000, total planned over four years
- District Instructional Technologies, \$2,020,499 total planned over four years
- District Wide Communications Support, \$2,120,000, total planned over four years
- Local Area Network (LAN) Support, \$4,746,000, total planned over four years
- Professional Development System Replacement, \$200,000 total planned over four years
- Scoreboard Replacements, \$120,000, total planned over four years
- Software Development Instructional Evaluation Systems, \$1,500,000 total planned over four years
- TEAL/TELL, \$400,000, total planned over four years

Unfunded Projects: To Implement Goal 4: Technology, the following projects are not currently funded through the 2016/17 Five-year CIP but are proposed for funding in the 2017/18 CIP:

- Classroom of Tomorrow, Beyond current funding. Scope to be determined with implications in each of the five years of the 2017/2018 CIP.
- Independent Fiber Ring. Scope to be developed, funding targeted late in the 2017/2018 CIP.

## **GOAL 5: CAPITAL IMPROVEMENT FUNDING.**

**Execute a capital improvement financing strategy that plans, maintains, and provides for the delivery of a highly valued, well managed, and fiscally responsible educational services and infrastructure system.**

**Objective 5.1. Capital Improvement Planning.** Provide for capital improvements in accordance with established service priorities and capital asset needs by establishing a CIP which identifies and prioritizes all capital improvement projects which the district will undertake. The CIP shall include projects which:

- a. Address existing deficiencies and augment existing operations;
- b. Provide repair or replacement of existing facilities; and
- c. Accommodate planned future growth.

**Objective 5.2. Five-year CIP.** Provide for the current capital needs of the school district by establishing the district's immediate capital priorities, funding strategies, and five-year capital improvement priorities by:

- a. Completing an annual assessment of potential capital projects to ensure that current and future capital assets meet the district's establish strategic goals, are properly accounted for in the district's budgeting practices, and achieve previously established project priorities;
- b. Evaluating potential projects for inclusion on the five-year CIP according to criteria that considers issues related to: need to correct deficiency, repair or replace facility, accommodate new growth; project location and student considerations; community interests and demands; projected estimated cost and fiscal capabilities; and priority ranking relative to other proposed projects and capital needs; and
- c. Ensuring that the district does not add new projects to the five-year CIP unless there is an overriding demonstrated need for the project, new funding revenues are found that help finance the project, or the project is shown to meet a strategic goal of the district.

**Objective 5.3. Capital Asset Utilization and Financing.** Promote life-cycle cost management practices that improve the efficiency and effectiveness of education systems and services through the following practices:

- a. Maintenance, operation, and construction practices that reduce capital costs, promote efficient use of financial resources, and increase capital asset use and functionality; and
- b. Reinvestment of monies saved through such practices, including project rebates, back into the district's capital assets so that additional savings may be realized.

**Objective 5.4. Funding Mechanism Assessments.** Ensure that development bears a proportionate share of needed facility improvements both now and in the future by regularly evaluating:

- a. Whether present fees are adequate to address the impacts of inflation;
- b. Whether the district needs to adjust impact fees, as appropriate; and

- c. Whether other capital financing mechanisms may be needed and used to help meet the fiscal demands placed on the district by new development.

**Objective 5.5. Capital Project Budget.** Implement the Capital Projects budget through a collaborative team of Planning, Construction, Facilities, Finance, Information Technologies, Safety and Security, the Deputy Superintendent, and instructional leaders to systematically:

- a. Develop a list of projects;
- b. Rank the projects as to priority; and
- c. Ensure adequate funding for the District's priorities.

# Section 2, Tab 3



## **Section 2: Project Description**

**Part 1: Projects Currently Not Funded in the CIP.** There are projects that have been identified for consideration by staff but are not currently funded in the 2016/17 CIP. Staff would like the School Board to provide direction about which of these projects should be considered for funding in the 2017/18 Five-year CIP.

### **Goal 1 Projects:**

- **Campus Master Planning** – Over the last year, staff has been working to improve the planning and scope development of capital projects. Key to these improvements is the ability to hire consultants who can work with staff to develop a project scope and realistic, market-based budget. Staff believes that a more definitive project scope and market-based budget will decrease requests for budget adjustments for projects already under development. Projects to be addressed included Emma E Booker Elementary campus planning, Venice High classroom wing, Pine View classroom wing, and Pine View core. Total budget \$250,000 over five years.
- **Emma Booker Campus Master Plan/Utilization Improvement**—Over time the way space is utilized at Emma Booker has evolved to meet the changing demands of this campus. As a result, staff has found that space is not currently being utilized most effectively and the space no longer meets the needs of the education program. This project would 1) evaluate the space as currently being utilized; 2) redesign campus space to meet the needs of the current educational programs; and 3) result in a better and more effective use of space. The project scope and budget are currently under development.
- **High School Science Labs** – As part of recent campus upgrades to Booker High School, Riverview High School, Sarasota High School, and Venice High School, the science labs were upgraded to meet current education standards. However, two schools have yet to have their science labs upgraded—Pine View and North Port High Schools. Staff recommends that scopes be developed to complete this work as part of these campuses' HVAC projects. Pine View's HVAC project is currently underway and the science building is targeted to be done in the 2017/18. North Port High School's HVAC project is being proposed for funding in the 2021/22. The Pine View project is estimated to cost \$3,000,000; North Port project budget is to be determined through a scope development.

### **Goal 2 Projects:**

- **Brentwood Stormwater** – As part of the planning phase for the cafeteria rebuild and overall campus refresh, staff has learned that Brentwood Elementary campus has significant stormwater flooding issues. A civic engineer has reviewed the problem and identified a stormwater improvement solution that would cost \$300,000. This cost is outside the scope of the current budget for the project.

- Booker High VPA Upgrades – The Booker High auditorium is need of upgrades to its lighting, sound, and technology systems in order to continue to be able to provide students an education that meets the demands of today’s performing arts industry. Staff’s current project estimate is \$1,500,000, which is currently being reviewed and as such may be amended through the capital budgeting process.
- High School Rubberized Track – Venice High School has requested monies to replace their existing five-lane paved surface track with a six-lane rubberized surface track. Currently, the only school with a rubberized track in the District is Booker High School. As such, staff has determined that the most equitable way to address this request is to upgrade the current education specifications for high school track and then construct and maintain rubberized tracks throughout the District. The cost for constructing and maintaining rubberized track surfaces at all five comprehensive high schools is \$1,250,000 for five years, with ongoing increased maintenance beyond year five.
- North Port High HVAC mechanical systems and campus refresh – North Port High School is due to have their HVAC system and campus refreshed. The chiller plant should be replaced in the next two years at a cost of \$2,500,000. The HVAC system and campus refreshed is targeted for completion in 2021/22 and 2022/23 with a scope and budget to be determined.

**Goal 3 Projects:**

- Oak Park Front Office – Currently the front office for Oak Park is undersized and does not provide a single point of entry to the campus, leaving the campus open for anyone to leave and enter the campus at will. This project would increase the space in the office and create a single point of entry.

**Goal 4 Projects:**

- Independent Fiber Ring – The IT department is reviewing options to address the district’s long term fiber needs. As budget and scope options are determined, more information will follow. Current estimates are about \$10 million over two years, in the latter part of the five-year plan.
- Tech Active—As we near the build-out of Tech Active classrooms we turn our attention to growth, sustainability, and computer-based testing. This project will have capital budget implications each of the five years if we remain committed to this model.

**Part 2: Projects Scheduled for 2017/18 that are being Proposed to Change.** While most of the planned or scheduled projects will remain unchanged, a few projects warrant further discussion. Staff would like to hear the School Board’s direction on these projects.

### **Goal 1 Projects:**

- Gocio Elementary Classroom Wing – After careful evaluation of the current campus use, planned campus renovations, and future enrollment needs at Gocio Elementary, staff has determined that the current number of 23 portables on the campus can be decreased to less than ten over the next few years. As such, staff deems a classroom wing at Gocio Elementary to be unnecessary at this time and detrimental to the District’s long term plans to construct a new elementary school in the central county area.
- Venice High School Classroom Wing – Based on the advice and counsel of an architect consultant who has developed a project scope for this project, staff is recommending that the budget for this project be reduced by \$2,000,000 to \$10,000,000.
- High School Purchase – The 2016/17 CIP budgeted \$7,500,000 in 2020/21 for a 75-acre high school site in North Sarasota County east of I-75. Staff has been working with a real estate consultant who recommends that the purchase of this property be moved up to 2017/18 due to the ever decreasing amount of available sites.

### **Goal 2 Projects:**

- District Wide Reroofing – Based on school demands, cost factors, and maintenance deferred during the economic downturn staff recommends increasing the current roofing budget by \$1,745,300 to \$10,312,254 over five years.
- District Wide Physical Education Bathrooms—Increase the current playgrounds budget by \$375,000 to \$1,000,000 over five years. Once this project is complete all elementary school playgrounds will have close and well supervised access to restrooms, which is currently lacking at some campuses.
- Pine View Core – the scope for this project is currently under development. However, based on preliminary discussions with the users of these facilities, it is clear that the current budget of \$7,000,000 will not suffice. Staff is looking to work with a design-build consultant to develop a more definitive project scope and realistic, market-based budget.

### **Goal 3 Projects:**

- Access Control – in order to improve the access to and security of our school campuses, staff is recommending that the access control budget be increased by \$1,000,000 to \$1,750,000 total over five years.
- Single Point of Entries – in order to increase the number of campuses with single points of entry that are currently in place on the school campuses, staff recommends that the single point of entry budget be increased by \$1,250,000 to \$1,750,000 for five years.

- Fencing – in order to increase the number of campuses that are fully fenced, staff recommends that the single point of entry budget be increased by \$1,250,000 to 1,817,624 for five years. Additionally, since Venice Middle School is in the process of being refreshed, staff recommends allocating \$300,000 to the fencing budget with the understanding that it is intended to be used to address the fencing needs at Venice Middle.

# Section 3, Tab 4

**Section 3: CIP Budgets**

Attached in the next tab of this packet is the adopted five-year capital budget with an addition of a fifth year, 2021/22. This is the basis for developing the 2017/18 capital budget.

**2017/18 Capital Plan -- Preliminary Draft 1/6/2017**

	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<b>Revenues</b>							
Beginning Fund Balance	71,939,742	59,651,294	15,546,952	21,220,560	27,983,040	21,610,862	50,914,408
Estimated Revenues	95,861,881	109,315,797	106,139,419	111,847,457	117,894,469	124,274,636	126,760,129
Impact Fees		2,000,000	2,500,000	3,000,000	3,500,000	4,000,000	4,500,000
Capital Lease Agreement	9,804,168						
<b>Total Revenues &amp; Beginning Fund Balance</b>	<b>177,605,791</b>	<b>170,967,091</b>	<b>124,186,371</b>	<b>136,068,017</b>	<b>149,377,509</b>	<b>149,885,498</b>	<b>182,174,537</b>
<b>Recurring Appropriations</b>							
Transfers & Debt Srv	51,288,261	47,454,726	47,478,361	48,043,676	48,254,211	48,765,307	49,740,613
Recurring Expenses	34,428,191	36,727,487	31,894,604	28,562,581	28,392,407	28,438,793	29,007,569
Charter Schools Pymts	2,414,818	3,266,198	3,396,846	3,532,720	3,674,029	3,820,990	3,897,410
<b>Total Recurring Appropriations</b>	<b>88,131,270</b>	<b>87,448,411</b>	<b>82,769,811</b>	<b>80,138,977</b>	<b>80,320,647</b>	<b>81,025,090</b>	<b>82,645,592</b>





New/Competing Projects							
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<b>Available for Competing Projects</b>	<b>59,651,294</b>	<b>8,228,292</b>	<b>21,220,560</b>	<b>27,983,040</b>	<b>21,610,862</b>	<b>51,414,408</b>	<b>99,178,945</b>
Bay Haven Building 4			250,000				
District LED			500,000	500,000	500,000	500,000	
District Single Point Entry							
Elementary PE Bathrooms							
Oak Park Entryway							
Competing Project 1							
Competing Project 2							
Competing Project 3							
<b>Total Proposed Competing Projects</b>	<b>0</b>	<b>0</b>	<b>750,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>0</b>
<b>Balance</b>	<b>59,651,294</b>	<b>8,228,292</b>	<b>20,470,560</b>	<b>27,483,040</b>	<b>21,110,862</b>	<b>50,914,408</b>	<b>99,178,945</b>